OFFICE MEMORANDUM

Subject:- Filling up the 3 posts of Economic Officers on deputation basis in the Office of the Economic Adviser under Department for Promotion of Industry and Internal Trade.

The undersigned is directed to say that three (3) posts of Economic Officer in the Office of the Economic Adviser, Department for Promotion of Industry and Internal Trade. Group ‘B’ Gazetted in Pay Matrix Level 7 (Rs, 44,900-142,400) is proposed to be filled up by transfer on deputation basis. The qualification and experience required for the post and other details are given in Annexure-I.

2. It is requested that the applications of eligible officers in prescribed form (Annexure-II), may be sent through proper channel to Deputy Director (Admn), Office of the Economic Adviser, Ministry of Commerce & Industry Room No. 534-B, Udyog Bhawan, New Delhi 110011 within 60 days from the date of publication of this circular in the Employment News/Roger Samachar together with the following supporting documents:

(i) Up-to-date CR dossiers of the applicant or clear photocopies of their CRs for the last 3 years duly attested a Group ‘A’ officer (not below the rank of Under Secretary to the Government of India)
(ii) A statement showing major or minor penalties, if any, imposed on the officer during the last service period.
(iii) Integrity Certificate/Vigilance clearance in respect of the officer.
(iv) Cadre clearance in respect of the officer.

3. Applications received after the closing date for receipt of applications or received without CR dossiers (or attested photocopies of CRs) and other documents/information mentioned in para 2 above or otherwise found incomplete will liable to be rejected. Officers who apply for the post will not be allowed to withdraw their candidature subsequently. While forwarding the applicants, it may please be verified and certified that the particulars furnished by the officers are correct. It may also be confirmed that in the event of selection for appointment, the officer concerned will be relieved of his duties.

4. Pay of the officer selected on deputation will be regulated in accordance with relevant instructions of the Department of Personnel & Training as amended from time to time.

(Abu Huzaila)
Copy to

1. All Ministries/Departments of Government of India (As per standard list)
2. Editor (Advt.), Employment News, 7th Floor, Soochna Bhawan, CGO Complex, Lodhi Road, New Delhi 110003. It is requested that this vacancy may be published in the next issue of the Employment News/Rozgar Samachar under intimation to this office.
3. NIC for upload to the official website of OEA. Department for Promotion of Industry and Internal Trade.

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<tr>
<th>Annexure-I</th>
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<td>1. Name of the post</td>
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<td>2. Ministry/Department/ Office</td>
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<td>3. No. of Vacancies</td>
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<td>4. Pay scale/Pay Matrix</td>
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<td>5. Method of recruitment</td>
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<td>6. Eligibility &amp; Age limit</td>
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The Departmental Officers in the feeder category who are in the direct line of promotion shall not be eligible for consideration for appointment on deputation as absorption. Similarly, deputationists shall not be eligible for consideration for appointment by promotion.

The maximum age limit for appointment by deputation/ absorption shall not be exceeding 56 years as on the closing date of receipt of applications).
7. Educational and other qualifications required (i) Master’s Degree in Economics or Commerce of a recognized University or equivalent;
Other knowledge: Basic Computer Efficiency

8. Period of Deputation Period of deputation including the period of deputation in another ex-cadre post held immediately preceding the appointment in the same or some other Organization/Department of the Central Government shall be for three years and one year extension with approval of competent authority.

9. Last date The last date for receipt of application form is 60 days from the date of publication of this advertisement.

Annexure-II

1. Name of the Candidate (in block letters)
2. Father’s/Husband Name
3. Date of Birth
4. Date of retirement
5. Present post held with date from which held
6. Educational Qualifications
7. Pay Scale of the post held and pay drawn at present
8. Details of Service/Experience in various posts
9. Date from which in continuous Government Service
10. Whether belongs to SC/ST/OBC

11. Address for correspondence

12. Permanent Residential Address

Signature of the Candidate

Date:

Place

- CERTIFICATE

(To be given by Head of Department)

Certified that the particulars have been verified and earned to be correct.

Signature of Head of Department